## PARADISE SERVICE ASSOCIATES, INC. dba PARADISE SHORES ESTATE ASSOCIATION INDEPENDENT AUDITORS' REPORT And FINANCIAL STATEMENTS FISCAL YEARS ENDED JUNE 30, 2009 AND 2008

McSwain and Company, PS Certified Public Accountants

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### Independent Auditors' Report

Charles A. McSwain, CPA
Neil E. Woody, CPA
David Stock, CPA
Jeff Hollingsworth, CPA
Joanne Krusz, CPA

To the Board of Directors and Members Paradise Service Associates, Inc. dba Paradise Shores Estate Association Grapeview, Washington

We have audited the accompanying balance sheets of Paradise Service Associates, Inc. dba Paradise Shores Estate Association as of as of June 30, 2009 and 2008, and the related statements of revenues, expenses, and changes in fund balances, and cash flows for the years then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Paradise Service Associates, Inc. dba Paradise Shores Estate Association as of June 30, 2009 and 2008, and the results of its operations and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Olympia, Washington February 26, 2010

Mª Suain & Company

COMPUTERIZED BOOKKEEPING

COMPLETE PAYROLL SERVICE

PAYROLL & INCOME TAXES

TAX PLANNING & RETURNS

FINANCIAL STATEMENTS

BUSINESS CONSULTING

PENSION PLAN ADMINISTATION

ESTATE PLANNING

BUSINESS VALUATION
FUNDS CONTROL

CPA

## PARADISE SERVICE ASSOCIATES, INC. dba PARADISE SHORES ESTATE ASSOCIATION BALANCE SHEETS JUNE 30, 2009 AND 2008

	2009	2008
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 364,638	\$ 166,084
Assessments receivable	20,253	7,460
Current portion long-term assessments	39,000	-
Prepaid insurance	4,299	3,557
TOTAL CURRENT ASSETS	428,190	177,101
PROPERTY AND EQUIPMENT		
Water systems	948,635	217,372
Less accumulated depreciation	<del></del>	
TOTAL PROPERTY AND EQUIPMENT	948,635	217,372
OTHER ASSETS		
Special assessments water system long-term,		
net of current portion	156,679	-
Loan fees, net of accumulated amortization	3,084	
TOTAL OTHER ASSETS	159,763	-
TOTAL ASSETS	\$ 1,536,588	\$ 394,473

## PARADISE SERVICE ASSOCIATES, INC. dba PARADISE SHORES ESTATE ASSOCIATION BALANCE SHEETS JUNE 30, 2009 AND 2008

	2009	2008
LIABILITIES AND FUND BALANCE		
CURRENT LIABILITIES		
Accounts payable	\$ 189,149	\$ -
Accrued interest payable	817	-
Payroll taxes payable	1,667	995
Accrued federal taxes payable	2,143	-
Deferred dues	43,793	8,350
Current portion long-term debt	59,004	
TOTAL CURRENT LIABILITIES	296,573	9,345
LONG TERM LIABILITIES		
Note payable	280,250	-
Less current portion long-term debt	(59,004)	-
TOTAL LONG TERM LIABILITIES	221,246	
TOTAL LIABILITIES	517,819	9,345
FUND BALANCE	1,018,769	385,128
TOTAL LIABILITIES AND FUND BALANCE	\$ 1,536,588	\$ 394,473

### PARADISE SERVICE ASSOCIATES, INC. dba PARADISE SHORES ESTATE ASSOCIATION STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCES FOR THE YEARS ENDED JUNE 30, 2009 AND 2008

	2009	2008
REVENUES		
Assessments and fees	\$ 694,654	\$ 187,639
Donations	1,696	2,578
Interest	12,268	4,542
Fees and misc	4,886	2,387
TOTAL REVENUE	713,504	197,146
EXPENSES		
Bank charges	248	123
Construction, cost of	545,366	197,419
Construction, reclass to property and equipment	(545,366)	(197,419)
Amortization	220	-
Bad debts	4,260	-
Depreciation	-	-
Insurance	6,145	5,851
Interest	5,024	0
Office supplies and expense	162	502
Postage	1,309	367
Printing	410	1,428
Professional services	8,884	7,175
Repairs and maintanance	12,723	13,479
Salaries	20,386	20,450
Supplies	2,141	2,612
Taxes and licenses	760	378
Taxes, payroll	3,581	1,556
Taxes, property	145	23
Telephone	23	19
Travel	1,291	1,056
Utilities	10,008	8,998
TOTAL EXPENSES	77,720	64,017
EXCESS OF REVENUES		
OVER EXPENSES BEFORE INCOME TAXES	635,784	133,129
Federal income taxes	(2,143)	
EXCESS (DEFICIENCY) OF REVENUES		
OVER EXPENSES	633,641	133,129
FUND BALANCE BEGINNING OF YEAR	385,128	251,999
FUND BALANCE END OF YEAR	\$ 1,018,769	\$ 385,128

### PARADISE SERVICE ASSOCIATES, INC. dba PARADISE SHORES ESTATE ASSOCIATION STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2009 AND 2008

		2009		2008
CASH FLOWS FROM OPERATING ACTIVITIES		_		
Excess (deficiency) of revenues over expenses	\$	633,641	\$	133,129
Adjustments to reconcile net income to net cash				
provided by operating activities:		•••		
Amortization and depreciation expense		220		-
Changes in assets and liabilities:		(10.702)		(5.453)
Accounts receivable		(12,793)		(5,473)
Prepaid insurance		(742) 189,149		26
Accounts payable Accrued interest payable		817		-
Payroll taxes payable		672		236
Income taxes payable		2,143		230
Deferred dues		35,443		8,350
Net cash provided by operating activities		848,550		136,268
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchase of equipment		(731,263)		(197,419)
Accounts receivable long-term		(195,679)		<u>-</u>
Net cash provided by investing activities	District Control	(926,942)		(197,419)
CASH FLOWS FROM FINANCING ACTIVITIES				
Loan fees		(3,304)		=
Acquisition of debt		295,000		-
Reduction of debt		(14,750)		_
Net cash provided by financing activities		276,946		_
NET CHANGE IN CASH		198,554		(61,151)
Cash, beginning of year		166,084		227,235
Cash, end of year	\$	364,638	\$	166,084
Supplemental Disclosure:				
Cash paid for income taxes	\$	2,143	\$	_
Cash paid for interest expense	\$	5,024	\$	-
CHOIL LAND TOL HILLDRY DOL DISTOR	<u> </u>	2,021	<del></del>	

### NOTE 1 – NATURE OF THE ORGANIZATION

**Organization** – Paradise Shores Estate Association (The Association) is a homeowners association organized as a corporation for the purposes of operating, maintaining, and preserving common areas of the Association. The Association consists of 228 lots, which includes developed and undeveloped lots. The Association, which is located in Grapeview, Mason County, Washington, was incorporated November 11, 1965. The common areas consist of waterfront park and marina and land for the Association's water system. The value of the common areas is not reflected in the financial statements, as title to these is vested in the individual homeowners on an undivided basis.

### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Fund Accounting** – The Association uses fund accounting, which requires that funds be classified separately for accounting and reporting purposes. As of June 30, 2009 and 2008, the Association had the following funds:

**Operating Fund** – This fund is used to account for financial resources available for the general operations of the Association.

**Basis of Accounting** – The Association's accounts are maintained, and financial statements prepared, using the accrual basis of accounting. This basis recognizes revenues when earned and expenses when incurred.

Cash and Cash Equivalents – Cash and cash equivalents include cash and those short-term highly liquid investments with original maturities of one year or less.

Member Assessments – Association members are subject to monthly assessments to provide funds for the Association's operating expenses, future capital acquisitions, and major repairs and replacements. Assessments receivable at the balance sheet date represent fees due from unit owners. The Association's policy is to retain legal counsel and place liens on the properties of homeowners whose assessments are thirty days or more delinquent. Any excess assessments at year end are retained by the Association for use in the succeeding year. It is the opinion of the board of directors that the Association will ultimately prevail against homeowners with delinquent assessments and, accordingly, no allowance for uncollectible accounts is deemed necessary.

### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

**Property and Equipment** – Real property and common areas acquired from the developer and related improvements to such property are not recorded in the Association's financial statements because those properties are owned by the individual unit owners in common and not by the Association. The Association capitalizes personal property at cost and depreciates it using the straight-line method. The estimated useful lives of the respective assets are:

Water Systems	39 years
Loan Fees	5 years

Use of Estimates – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Income Taxes** – The Association qualifies as a tax-exempt homeowners' association under Internal Revenue Code Section 528 for the year ended June 30, 2009 and 2008. Under that Section, the Association is not taxed on income and expenses related to its exempt purpose, which is the acquisition, construction, management, maintenance, and care of Association property. Net nonexempt function income, which includes earned interest and revenues received from nonmembers, is taxed at 30% by the federal government.

### NOTE 3 – CASH AND CASH EQUIVALENTS

Cash and cash equivalents at June 30, 2009 and 2008, consists of:

	2009		2008
Checking	\$ 164,782	\$	42,709
Savings	96,044		48,343
CD's	 61,329		75,109
Total	\$ 322,155	\$	166,161

### **NOTE 4 – COMMON PROPERTY**

The Association holds title to common real property consisting of waterfront park, marina, land for water system, and similar areas. The Association has three wells: Well #1 (located on lot #1-116/117) is decommissioned and out of service. Well #2 (located on lot #1-116/117) and Well #3 (located on Lot #2-004/005) are functioning and in service. The Association pays property tax on those lots in addition to the Park property. The Association is responsible for preserving and maintaining this common real property but may dispose of them only with the consent of the members. Therefore, in accordance with the Association's accounting policies, these assets are not recognized as assets on the Association's balance sheet.

During the years ended June 30, 2009 and 2008, the Association upgraded their water systems which has been reflected as Water Systems on the balance sheet and will be depreciated over its estimated useful life of 39 years. The water system upgrade was not placed in service until July, 2009 therefore; no depreciation was taken for the years ended June 30, 2009 and 2008.

### NOTE 5 – RESERVES FOR FUTURE MAJOR REPAIRS AND REPLACEMENTS

The Association governing documents require that funds be accumulated for future repairs, replacements, and maintenance. Accumulated funds are held in separate accounts and are generally not available for expenses for normal operations. As of June 30, 2009, the Association has not had a "full" reserve study performed to determine future major repairs and replacements.

### NOTE 6 - CONCENTRATIONS OF CASH AND CREDIT RISK

Concentration of Cash on Deposit and Uninsured Cash Balances - At June 30, 2009 and 2008, the Association's cash assets were held entirely at Key Bank in checking, savings, and money market accounts. The Association has concentrated its credit risk for cash by maintaining deposits in one financial institution, which may at times exceed amounts covered by insurance provided by the U.S. Federal Deposit Insurance Corporation (FDIC). The maximum losses that would have resulted from that risk totaled \$72,155 and \$66,161 at June 30, 2009 and 2008, respectively, for the excess of the deposit liabilities reported by the bank over the amounts that would have been covered by federal insurance. The risk remains relatively the same for both years even though cash held has been increased due to the increased FDIC coverage from \$100,000 to \$250,000. The Association has not experienced any losses in such accounts.

### **NOTE 6 – CONCENTRATIONS OF CASH AND CREDIT RISK (continued)**

Concentration of Member Revenue and Accounts Receivable - Credit risk with respect to accounts receivable is concentrated geographically to members primarily living in Mason County, Washington. Since assessments are from individuals located within the same geographic area, the collectability of the accounts would be affected by conditions impacting the local economy. The Association may place liens against real property subject to assessments.

### NOTE 7 – DISCLOSURES ABOUT FAIR VALUE OF FINANCIAL INSTRUMENTS

**Assessments Receivable** - The carrying amount approximates fair value because, with the exception of a few member accounts, the receivables are generally collected within a short period of time after the assessments are billed.

### NOTE 8 – RELATED PARTY TRANSACTIONS

The Association uses the services of a homeowner for partial oversight of the community's water systems. The amounts paid to this individual for the year ended June 30, 2009 and 2008, were \$3,577 and \$3,300, respectively. If this service was outsourced, the expected cost would most likely be increased.

### NOTE 9 - SPECIAL ASSESSMENTS RECEIVABLE

The Association, with member approval, levied special assessments to upgrade the water systems. In April 2008, each of the 228 lots were assessed \$440 for Phase I costs. This assessment did not allow for member financing with the Association. In July 2008, each of the 228 lots was assessed \$2,543 for the balance of the water systems upgrade. Some homeowners chose to pay this special assessment in full. Other members, if in good standing, were given the option to finance their special assessment with the Association at 7.00% over 48 months. The monthly payment is \$53 for principal and interest. As of June 30, 2009, the Special Assessments Receivable balance was \$195,679. There were approximately 89 lots that chose to finance. The current portion of long term receivables for the principal as of June 30, 2009 is \$39,000, which is \$438 per lot that is expected to be collected during the current year.

### **NOTE 10 – NOTE PAYABLE**

The Association entered into a loan agreement with Key Bank in 2009. The loan process was started in 2008, in anticipation of a financing option for the homeowners regarding a special assessment passed at the 2006 annual meeting. The special assessment was for the upgrade and improvement of the community water systems, to include a new well and distribution lines to the individual properties. The five year loan of \$295,000 was finalized March 12, 2009. The interest rate is variable at 2.00% plus prime of 3.25% for a current rate of 5.25% maturing March 12, 2014. The monthly payment is \$6,505.

The minimum future payments as of June 30 are as follows:

2010	\$ 59,004
2011	59,004
2012	59,004
2013	59,004
2014 and thereafter	44,234
Total	\$ 280,250

### NOTE 11 – REPORTING PERIOD FOR AUDITED FINANCIAL STATEMENTS

At the July 2008 annual homeowners meeting, it was the intent of the membership to change from a fiscal year ending June 30 to a calendar year reporting period. However, the Internal Revenue Service (IRS) did not receive notice of the Association's intent to change the reporting period. As a result, the board of directors felt it was best to complete the audit and tax return for the year ending June 30, 2009. In order to comply with IRS regulations, a short year tax return will be filed for the period July 1, 2009 through December 31, 2009. The first full calendar year will be in 2010. The reporting period does not affect the dues, assessment, or fees that have been previously assessed and collected.

### NOTE 12 – SUBSEQUENT EVENT

Once the Water System Upgrade is completed (with water meters installed) in July 2009, the Association plans to have a rate study conducted to develop a tiered water rate structure to collect funds for (1) payment of current operating expenses and repairs and (2) develop Reserves for Capital Equipment purchases and replacements. Their goal is to build up reserves for future Major Repairs and Replacements for the water system without creating additional special assessments.

### PARADISE SERVICE ASSOCIATES, INC. dba PARADISE SHORES ESTATE ASSOCIATION

SUPPLEMENTARY SCHEDULES

# SCHEDULE I - STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2009 PARADISE SERVICE ASSOCIATES, INC. dba PARADISE SHORES ESTATE ASSOCIATION

OK THE YEAR ENDED JUNE 30, 2009							•
	Water	ï	Water		Parkand		
	Maintenance and Operations	a nce a tions	System Upgrade	Moorage	Common Area	Management and General	Total
REVENUES Assessments and fees	\$	51,150	\$ 580,224	\$ 7,420	<i>S</i>	\$ 55,860	\$ 694,654
Donations		7,600	9950		1,696	17	1,696
Interest Fees and misc		60	2,598	20		2,208	4,886
TOTAL REVENUE	5	53,900	592,388	7,440	1,696	58,080	713,504
EXPENSES Board changes		42	ν.		9	194	248
Bally Charges Construction, cost of		1	545,366				545,366
Construction, reclass to fixed asset			(545,366)				(545,366)
Allol uzalon Bad debt			077			4,260	4,260
Depreciation			ı			,	1 ,
Insurance			1003		4,483	1,662	6,145
interest Office simplies and exnense		71	+70,0			91	3,327
Postage		618				691	1,309
Printing						410	410
Professional services		7,490	79	7	7003	1,315	8,884
Repairs and maintanance		2,885	1 530	4,1,4	7,004	900	12,123
Salaries and outside services		3,877 1.176	00°C, 1		6,0,0	0,500	20,360
Supplies		1,1/0			C7+	10	747,7
l axes and licenses Taves navroll		342	135		1.671	1.433	3.581
Taxes numerty		<u>,</u>				145	145
Telephone						23	23
Travel		893 3 <b>56</b> 6			6 442	390	1,290
		21,200	7007	1 191	27.1.6	17 167	002 27
TOTAL EXPENSES	7	71,/10	0,334	4,101	on C, 12	1 /2+6/1	11,120
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE INCOME TAXES	(4)	32,190	585,394	3,259	(25,672)	40,613	635,784
Federal income taxes		(800)	(1,339)			(4)	(2,143)
EXCESS (DEFICIENCY) OF REVENUES		9					173 673
OVER EXPENSES	<del>&gt;&gt;</del>	31,390	\$ 584,055	\$ 5,239	(7/0,07)	\$ 40,009	033,041
FUND BALANCE BEGINNING OF YEAR							- 1
FUND BALANCE END OF YEAR					See anditors' report	s' renort	\$ 1,018,769
_					COC auditori	a report.	

PARADISE SERVICE ASSOCIATES, INC. dba PARADISE SHORES ESTATE ASSOCIATION SCHEDULE II - STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED JUNE 30, 2008

											•
	V Maii and O	Water Maintenance and Operations	·	Water System Ungrade	Ž	Moorage	Co F	Park and Common Area	Ma	Management and General	Total
REVENITES				2000							
Assessments and fees	6/3	12.780	S	110.889	69	8.110	€9	•	€	55,860	\$ 187,639
Donations			+		•			2,578			
Interest		4,519								23	4,542
Fees and misc		120		220		10				2,037	2,387
TOTAL REVENUE		17,419		111,109		8,120		2,578		57,920	197,146
EXPENSES											
Bank charges		9								117	123
Construction, cost of				197,419							197,419
Construction, reclass to fixed asset				(197,419)							(197,419)
Amortization				ı							•
Depreciation				ı				0			, i
Insurance								4,207		1,644	5,851
Interest										•	1 1
Office supplies and expense		•								502	502
Postage		4								323	367
Printing										1,428	1,428
Professional services		5,846								1,329	7,175
Repairs and maintanance		9,745				1,603		2,131			13,479
Salaries and outside services		3,800						10,880		5,770	20,450
Supplies		207				54		734		1,617	2,612
Taxes and licenses		368						1		10	378
Taxes, payroll								1,556		(	1,556
Taxes, property										52 22	23
Travel		434						197		425	1.056
Utilities		2,493				94		6,411			8,998
TOTAL EXPENSES		22,943		•		1,751		26,116		13,207	64,017
EXCESS (DEFICIENCY) OF REVENUES		301		111				(00)			200
OVER EXPENSES BEFORE INCOME TAXES		(5,524)		111,109		6,369		(25,238)		44,715	155,129
Federal income taxes											1
EXCESS (DEFICIENCY) OF REVENUES											
OVER EXPENSES	8	(5,524)	<del>∞</del>	111,109	↔	6,369	<del>⇔</del>	(23,538)	↔	44,713	133,129
FUND BALANCE BEGINNING OF YEAK FUND BALANCE END OF YEAR											\$ 385,128

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See auditors' report.