

PSA Facilities Committee Report

PSA Board Meeting

Saturday March 16, 2019

1. Current Park Reserve balance unchanged at approximately \$19,600.
2. Last committee meeting held on March 11, 2019
 - a. Discussed 2019 projects and budget.
 - i. Going to request bids to create a more compacted walkway on the south side of the hut to the swim dock for wheelchair/stroller access.
 - ii. Going to request bids to create better drainage for the area around the hut storage door.
 - iii. Going to request bids to make repairs to the floating ski dock.
 - iv. Going to investigate adding structural rigidity to the ski dock to allow it to remain usable for a few more years.
 - v. Going to investigate adding more electrical outlets to the hut.
 - vi. Planning to purchase paint for touchup of the picnic tables and benches.
 - vii. Going to purchase an AED and mount it in the hut. Already approved on the budget.
 - viii. Looking to replace approximately 40-50 swim dock boards. Committee agreed unanimously to request approval from the BOD to increase from \$200.00 to \$500.00 for the purchase of 8' swim dock boards.
 - ix. Security cameras will be setup in the next few weeks. Determined that cameras in use sign are needed.

- x. Discussed the need to call the moss treatment company for assessment and treatment if necessary.
 - xi. Discussed the need to purchase receipt books for service of marina, launch and kayak applications.
- b. Reviewed boat launch application. No changes recommended by committee. Signature and date line were moved to the bottom of the first page for easier viewing and to promote applicants to sign it. Committee determined unanimously to make the color of the launch sticker ORANGE. Launch stickers have been ordered.
- c. Review of the Kayak/paddle board storage rack rental application. Committee approved to present the kayak application presented and a fee of \$70 to the BOD for approval via motion.
- d. Discussion of minor changes made to the Caretaker contract. No rejection of changes, and no other changes suggested. Motion made by William James, seconded by Velinda Brown, to accept changes and present for approval by the BOD, approved unanimously.
- e. Discussion of who to hire as this year's Caretaker. Discussed the advertisements for the Caretaker position. Discussed the negative responses to the advertisements. The only interest in the caretaker position has been expressed by Dean Graves. Motion was made by William James, seconded by Velinda Brown, to suggest hiring Dean Graves as the 2019 Caretaker to the BOD. Approved unanimously. Plan is to widen the net and advertise during this year's season and bring potential candidates to the park for viewing and interviews.
- f. Discussed the need to order more PSA Staff shirts.

3. Park security

- a. Discussed the estimate from Dan's Locksmith for \$2,659.34. This will include up to 4 hours of welding service to upgrade the walk-thru gate to accept a door locking system, 1 pin entry door locking system and associated hardware, locksmith labor and setup and

- training. Motion made by William James, seconded by Velinda Brown, to approve and present bid to BOD. Approved unanimously.
4. Performed emergent tree maintenance on the peninsula. Pictures presented.
 5. Action items:
 - a. Jan Moon will call moss treatment company for treatment of roofs.
 - b. Velinda Brown will purchase receipt books at Walmart.
 - c. Velinda Brown will purchase new PSA Staff shirts for the new year.
 - d. Velinda will order/purchase cameras are in use signs.
 6. Next committee meeting: April 1st, held at Jan Moon's @ 6pm.
 7. Work party following the May 18th BOD meeting.
 8. Questions from the BOD.
 9. Motions to the BOD:
 - a. Motion to increase Facilities budget item for swim dock board from current \$200 to \$500.
 - b. Motion to accept the Kayak/paddle board rack rental agreement as written and at a rate of \$70.
 - c. Motion to the BOD to accept the Caretaker contract as written for the 2019 on-season.
 - d. Motion to enter executive session to discuss selection of a caretaker following normal business.

Respectfully Submitted,
William James
PSA Facilities Chair