

PARADISE SERVICE ASSOCIATES

July 20, 2019 Board of Directors Meeting Minutes

Time: **10:00 A.M.** LOCATION: **The Hut**

OFFICERS PRESENT: President Velinda Brown, Treasurer Brenda Bamford,

DIRECTORS PRESENT: Jan Moon, Blair Harter, Larry Pazaski, Joe Quarto

OFFICERS ABSENT: Secretary William James (Excused), Vice President Tom Moore (Excused)

DIRECTORS ABSENT: Darlene Dennewith (Excused)

ASSOCIATIONS ATTENDEES: Tina Simms, Scott Graves, Dean Graves, Merrisue Steinman, Claire Godbolt, Arlen Schwardt,

AGENDA FOLLOWS:

ITEM 1: CALL THE MEETING TO ORDER

- a. The meeting was called to order at 10:05 a.m
- b. President Brown announced that the meeting will be recorded and if any attendee does not want their statement to be recorded to please advise the board now. No objections to the recording was stated.

ITEM 2: PRESIDENT'S REPORT presented:

- a. Newsletter will be mailed after the July 20 BOD meeting.

ITEM 3: APPROVE MAY 18, 2019 Board Minutes

President Velinda Brown read the May 18, 2019 BOD Minutes into the record. Direct Harter **MOVED** to accept the minutes as read. Director Pazaski **SECONDED** and the motion **CARRIED**.

ITEM 4: OLD BUSINESS

- a. Request for volunteer status by Ralph Morrison who lives next to the park on the north side.

Merrisue Steinman questioned whether our liability insurance policy covered a park volunteer.

President Brown stated that our liability insurance covers any volunteer, whether that volunteer is a renter or property owner.

Director Pazaski **MOVED** to accept the request for Ralph Morrison to be given volunteer status. Director Harter **SECONDED** and the motion **CARRIED**.

ITEM 5: NEW BUSINESS

- a. Vacated board position #10: Arlen Schwandt has submitted his bio for consideration. This BOD position will run from July 2019 to 2022.

Blair Harter **MOVED** to appoint Arlen Schwandt to Board Position #10. Joe Quarto **SECONDED** and the motion **CARRIED**.

- b. Congratulations to Velinda (44), Tom (45), Will (41) re-elected to serve another 3 year term. Also, in executive session, Velinda, Tom, Will & Brenda were re-elected by fellow board members as PSA officers for another year.
- c. Results of annual meeting ballot: 53 ballots were cast. The 2020 Budget was passed (40 yes, 11 no), audit will not be necessary (11 yes, 42 no.) marina advisory vote (16 yes, 37 no).

ITEM 6 COMMITTEE REPORTS (due Wednesday prior to the board meeting):

- a. Bylaws (Chairman Vacant):
 - i. Report
 - 1. Nothing to report
 - ii. Next meeting: TBD - September
- b. Facilities (chairman Will James/Co chair Jan Moon) President Brown reported for Secretary James.
 - i. Facilities report
 - 1. Kayak Rentals
 - 2. Walk in gate update – PIN #'s will be set up over the next few weeks.
 - 3. Cameras
 - 4. Work projects:
 - a. Paint Hut Ceiling
 - b. Shelves in Hut Storage
 - c. Replace swim dock boards
 - d. Recycle swim dock boards to marina docks
 - e. Touch up exterior Hut/bathrooms with green paint
 - f. Hang mirror in marina
 - ii. Project list 2019 highlights
 - iii. Park reserve balance: \$34,309.49 (7/19/2019)
 - iv. Recommendations to the Board.
 - v. 2020 Caretaker Ad – working on this.
 - vi. Boat launch update.
 - vii. Next meeting: TBD
- c. Finance: (Chairman Brenda Bamford)
 - i. Financials – No change since 7-6-2019 Annual Meeting, with the exception that all 2019 Dues have been paid.
 - ii. Finance committee recommendations: None
 - iii. Next meeting – TBD

d. Marina: (Chairman Blair Harter)

- i. Marina Report: - Drawings have been updated – still waiting to hear back from Attorney on the 5 questions regarding marina funding.
 1. Work projects:
 - a. Recycle swim dock boards to marina docks
 - b. Hang mirror in Marina
- ii. 2019 project highlights:
- iii. Account balance: \$94,909.50
- iv. Fund raising events: End of Summer Bash on August 24th (Spaghetti Potluck) - Thank you Tina Simms for organizing.
- v. Recommendations to BOD: None
- vi. Next meeting: Aug 10.
- vii. Aqua Technix will be here the last week of July & 1st week of August.

Director Pazaski would like the committee to address the repairs that need to occur to the marina to avoid unnecessary liability exposure.

e. Public Relations

- i. Sheriff's meeting report (Maureen Allen) – Copies available.
- ii.

Director Pazaski would like a formal letter sent to the person who broke their leg in the PSA park. President Brown asked Director Pazaski to draft a letter for review.

- iii. New owners (Darlene Dennewith) – President Brown reported in Darlene's absence. There is a new owner on Olympic Dr.

f. Water: (Chairman Tom Moore/Co chairs Will James/Larry Pazaski)

- i. President Brown read Chairman Tom Moore's report into the records.
- ii. Account Balances: Water checking - \$45,491.09 and Water Reserves - \$341,868.28
- iii. 2019 Project List Update
- iv. Recommendations to the BOD: None
- v. Next meeting: September 4, 2019 at the Hut.

g. Web Page Group (Chairman Joe Quarto)

- i. Report – Nothing to report, just general cleanup.
- ii. Next meeting: TBD

Director Harter asked if it would be possible to put the PSA sweatshirts on the website for sale. Tina Simms will send this information to Director Quarto.

ITEM 7: OTHER MATTERS THAT MAY COME BEFORE THE BOARD (each member limited to approximately 2 minutes). Members will notify BOD upon signing in that they wish to be heard.

Jan Moon gave a further update to the Facilities Committee:

The following receipts have been collected in 2019:

\$17,800 in Moorage Revenues – includes Moorage Loyalty Program

\$550 in Launch Revenues

\$840 in Kayak Rental Space

\$165 in Day Rentals

Claire Godbolt wanted to know if PSA had any recourse for the illegal fireworks that were being set off outside the legal time window.

President Brown stated that the only recourse is to contact the Sheriff's office.

Director Pazaski suggested a notice in the newsletter about the firework violations that occur between July 3-5.

Director Quarto **MOVED** to adjourn the meeting. Director Harter **SECONDED** and the motion **CARRIED**.

BOD minutes submitted by Brenda Bamford