

Paradise Service Associates BOD Meeting Minutes

September 21, 2019

Time: **10:00 A.M.** LOCATION: **The Hut**

OFFICERS PRESENT: President Velinda Brown, Vice President Tom Moore, Secretary William James, Treasurer Brenda Bamford

DIRECTORS PRESENT: Darleen Dennewith, Blair Harter, Larry Pazaski, Joe Quarto, Jan Moon, Arlen Schwandt

OFFICERS ABSENT: None

DIRECTORS ABSENT: None

President Brown announced that the meeting will be recorded and if any attendee does not want their statement to be recorded to please advise the board now. No objections to the recording was stated.

ITEM 1: CALL THE MEETING TO ORDER at 10:05am.

ITEM 2: PRESIDENT'S REPORT

- a. Newsletter will be mailed after Sept 21 BOD meeting
- b. November 16 BOD meeting will be at Mason Benson Club

ITEM 3: APPROVE MAY Board Minutes

- a. July 20th BOD meeting minutes read. Motion made to accept as read by William James, seconded by Blair Harter, approved unanimously.

ITEM 4: OLD BUSINESS

- a. Notify Insurance of Park Incident-Left information with Michelle at AU Smith. She will add to our file for reference. As of 9/20/19, no contact from her.
- b. Draft letter to Jessica Abbot, non-member, who broke her leg on July 4. Her and friends were in the park (draft to be prepared by L Pazaski)

ITEM 5: NEW BUSINESS

- a. Review recommendations from committees for BOARD approval

ITEM 6 COMMITTEE REPORTS:

- a. Bylaws (Chairman Vacant):
 - i. Report
 - ii. Next meeting: TBD
- b. Facilities (chairman Will James/Co chair Jan Moon)
 - i. Facilities report
 - 1. Walk in gate update: still working on fixing/updating the database.
 - 2. Work projects:
 - a. Paint Hut ceiling
 - b. Shelves in Hut storage: installed.
 - c. Replace swim dock boards
 - d. Recycle swim dock boards to marina docks
 - e. Touch up exterior Hut/bathrooms with green paint
 - ii. Project list 2019 highlights
 - iii. Park reserve balance: See financial report
 - iv. Recommendations to BOD:

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1. Winter occupancy agreement, Motion made by William James to accept as presented, seconded by Joe Quarto, passed unanimously.
2. Caretaker advertisement for Caretaker Gazette, Motion made by Larry Pazaski to accept with changes, seconded by Jan Moon. Passed unanimously.
3. Launch fees \$50 seasonal/\$5 daily, Motion made by William James, seconded by Larry Pazaski, Motion failed unanimously.
4. Hut reservation fees \$25, Motion made by William James, seconded by Larry Pazaski, motion passed 9 In Favor, 1 Against.
5. Purchase 4 additional Arlo cameras for \$69/each, \$276, and an Arlo online storage subscription of \$9.99/month through the end of next year, \$149.85, total of \$425.85. Motion made by William James, Seconded by Tom Moore, Motion failed 5 In Favor/5 Against.
- v. Boat Launch renovation update
 1. Current plan is to conduct boat launch work/replacement during summer construction window in 2020. Members will have to utilize the county boat launch.
- vi. Next meeting: TBD
- c. Finance: (Chairman Brenda Bamford)
 - i. Financials (copies provided)
 - ii. Finance committee recommendations: None
 - i. Next meeting: TBD
- d. Marina: (Chairman Blair Harter)
 - i. Marina report:
 1. Work projects:
 - a. Recycle swim dock boards to marina docks
 - b. Hang mirror for enter/leaving marina, may need to build up area to mount mirror.
 - ii. 2019 project highlights:
 - iii. Acct balance: See financial report
 - iv. Fund raising events: 2020 Polar Plunge
 - v. Recommendations to the BOD:
 1. Moorage annual rate fees of \$300 single slip, \$600 double slip, Motion made by Blair Harter, Seconded by Darleen Dennewith, Motion passed 8 In Favor, 1 Against.
 2. Loyalty Program continuation (November 2019), Motion made by Blair Harter, Seconded by Joe Quarto, Motion Passed unanimously.
 3. Motion to set daily moorage rate at \$15 per day by Velinda Brown, seconded by Blair Harter, motion passed unanimously.
 - vi. Next meeting: After BOD meeting.
- e. Public Relations
 - i. Sheriff's meeting report (Maureen Allen)
 - ii. New owners (Darlene Dennewith)
- f. Water: (Chairman Tom Moore/Co chairs Will James/Larry Pazaski)
 - i. Committee report
 - ii. Account balances:
 1. Water Checking: \$44,447.71
 2. Water Reserves: \$348,719.89
 - i. 2019 Project list update:

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1. Recommendations to the BOD:
 - a. Motion made by Tom Moore to Purchase three \$100,000 CD's from Key Bank at market rate, seconded by Larry Pazaski, motion passed unanimously.
 - b. Motion made by Tom Moore for a Generator annual maintenance service contract agreement with Power Systems West, not to exceed \$1,500. Maintenance contract seconded by Larry Pazaski. Motion passed unanimously.
- ii. Next meeting: TBD
- g. Web Page Group (Chairman Joe Quarto)
 - i. Report-Nothing to report.
 - ii. Next meeting: TBD

ITEM 7: OTHER MATTERS THAT MAY COME BEFORE THE BOARD (each member limited to approximately 2 minutes). Members will notify BOD upon signing in that they wish to be heard.

Motion to adjourn made by William James, seconded by Tom Moore. Approved unanimously. Meeting adjourned at 12:10.

The September 21, 2019 BOD Meeting Minutes are respectfully submitted by PSA Secretary William James.