

Paradise Service Associates BOD Meeting Minutes

November 16, 2019

Time: **10:00 A.M.** LOCATION: **MBCC**

OFFICERS PRESENT: President Velinda Brown, Secretary William James

DIRECTORS PRESENT: Darleen Dennewith, Blair Harter, Joe Quarto, Jan Moon, Arlen Schwandt

OFFICERS ABSENT: Tom Moore, Brenda Bamford

DIRECTORS ABSENT: Larry Pazaski

President Brown announced that the meeting will be recorded and if any attendee does not want their statement to be recorded to please advise the board now. No objections to the recording was stated.

1. Called the BOD meeting to order at 10:05 AM.
2. Presidents Report:
 - a. Reminder: Dues invoices will be mailed week of December 2nd and due Jan 31, 2020.
 - b. Next newsletter will be sent after Jan 2020 BOD meeting
 - c. Park closed October 31, 2019. Access: walk thru gate with member pin number only
3. Approve September BOD minutes:
 - a. September 21 BOD meeting minutes read. Motion made to accept as read by William James, seconded by Joe Quarto, Approved unanimously.
4. Old Business:
 - i. Caretaker winter agreement signed by Dean, Velinda and Will. Exit interview conducted by Will and Velinda. No issues.
 - ii. Caretaker ad submitted to Caretaker Gazette by Joe Quarto. \$187.85. to put in Jan/Feb publication
 - iii. Hut reservation form updated to reflect \$25 reservation fee for 2020
 - iv. Moorage Loyalty and general moorage forms updated to reflect fees for 2020 (\$300 single, \$600 double slip)
 - v. Water reserve \$100,000 CD's (3) purchased (see financial report for interest earned so far)
 - vi. Generator Service contract for maintenance is complete.

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5. New Business:

- a. Approve 2020 BOD & Annual meeting dates
 - i. Motion to accept BOD and Annual meeting dates made by William James, seconded by Darleen Dennewith, Approved unanimously.
 - 1. January 18 at MBCC 10AM
 - 2. March 21 at MBCC 10AM
 - 3. May 16 at the Hut 10AM
 - 4. Annual Meeting July 11 at the Hut 2PM
 - 5. July 18 at the Hut 10AM
 - 6. September 19 at the Hut 10AM
 - 7. November 21 at MBCC 10AM

6. Committee reports (due Wednesday prior to the board meeting):

- a. Bylaws (Chairman vacant):
 - i. Report
 - 1. Possible vote for Rules/Bylaws change in July 2020
 - ii. Next meeting: December 2019
- b. Facilities (chairman Will James/Co chair Jan Moon)
 - i. Facilities report
 - 1. Possibility of changing of park hours
 - 2. Caretaker ad
 - 3. Walk thru gate update and pin numbers
 - 4. Kayak storage rack (contract update)
 - ii. Recommendations to the BOD: Motion to extend Kayak storage rack contract dates to March 31st vice October 31 made by William James, seconded by Blair Harter, Approved unanimously.
 - iii. Project list 2019 update
 - 1. Reader board repairs
 - 2. Horseshoe pit repair
 - 3. Swim dock board replacement
 - 4. Painting of hut interior
 - iv. Park reserve balance: see Financial report
 - v. Next meeting: Jan 9, 2020 6:30pm Jan Moon's
- c. Finance: (Chairman Brenda Bamford)
 - i. Financials (copies provided) reported by Velinda
 - ii. Next meeting: TBD

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- d. Marina: (Chairman Blair Harter)
 - i. 2019 Projects update:
 - ii. Recommendations to the BOD:
 - 1. Motion to approve funding for printing costs of drawings and other items for permit submission, Not to Exceed \$1,400, made by Blair Harter, seconded by Joe Quarto, Approved unanimously.
 - 2. Motion to approve funding for initial costs of permit submission, not to Exceed \$5,000, made by Blair Harter, seconded by William James, Approved unanimously.
 - iii. Fund raising events (Tina Simms):
 - 1. Polar Plunge Jan 1st breakfast
 - iv. Next meeting: Following this BOD meeting
- e. Public Relations
 - 1. Sheriff's meeting report (Maureen Allen)
 - 2. New owners (Darlene Dennewith)
- f. Water: (Chairman Tom Moore/Co chairs Will James/Larry Pazaski)
 - i. Committee report
 - ii. 2019 Project list update:
 - iii. Next meeting: December 10th at Tom Moore's house.
- g. Web Page Group (Chairman Joe Quarto)
 - 1. Report
 - 2. Next meeting:
- 7. Other matters that may properly come before the Board (each member is limited to approximately 2 minutes) Members will notify BOD upon signing in that they wish to be heard.
 - a. None

Motion to adjourn made by William James, seconded by Joe Quarto. Approved unanimously. Meeting adjourned at 10:59 AM.

The November 16, 2019 BOD Meeting Minutes are respectfully submitted by PSA Secretary William James.