

PARADISE SERVICE ASSOCIATES BOARD OF DIRECTORS MEETING MINUTES

DATE: January 18, 2020

TIME: 10:00 A.M.

LOCATION: Mason Benson Community Center

OFFICERS PRESENT: President Velinda Brown, Treasurer Brenda Bamford, Secretary William James (via phone)

DIRECTORS PRESENT: Jan Moon, Darleen Dennewith, Blair Harter, Arlen Schwandt, Larry Pazaski

OFFICERS ABSENT: Vice President Tom Moore, (excused)

DIRECTORS ABSENT: Joe Quarto (excused)

COMMUNITY ATTENDEES: Maureen Allen, Randy Lord, Tim Vack, Warren Zeitelhack, Tina Simms, James Doty, Dean Graves,

Scott Graces, Ronald Moon, Dan Sundstrom, Jeff and Karen Johnson

1. President Brown called the meeting to order at 10:05 a.m.
2. Presidents Report:
 - a) Reminder: Dues are due January 31, 2020 Belfair Tax will send out late notices February 1, 2020
 - b) Next newsletter will be sent after January 2020 BOD Meeting
 - c) Park is closed until March 31, 2020. Access is thru the walk in gate with member pin numbers only
 - d) Community Yard Sale in May. Date has not been determined. Note: this will be a community sale only
 - e) March BOD meeting will be at Mason Benson Club
 - f) Comments made by association members that in the last month or so that gas theft incidents have been occurring.
3. Approve November 16, 2019 BOD minutes
 - a) The November 16, 2019 BOD minutes were read by President Brown. Larry Pazaski moved to accept the minutes as read. Darlene Dennewith 2nd the motion. The November 16, 2019 BOD minutes were accepted unanimously.
4. Old Business:
 - a) No old business
5. New Business:
 - a) Brenda Bamford resignation effective 1/19/2020
 - b) New Treasurer Appointment effective 1/20/2020. Jan Moon volunteered as an interim treasurer and has been recommended by President Brown. Larry Pazaski moved to accept Jan Moon as interim treasurer. Brenda Bamford 2nd the motion. Motion accepted unanimously.
6. Committee Reports (due Wednesday prior to the board meeting, all reports are posted to the web site after the BOD Meeting)
 - a) Bylaws (Chairman vacant):
 - i) Report None provided
 - ii) Possibly vote for rules change July
 - iii) Next meeting: TBD
 - b) Facilities (chairman Will James/Co chair Jan Moon)
 - i) Facilities report
 - (1) Read by Will James (copy provided)
 - ii) Caretaker Update
 - (1) Three interested applicants. Will, Jan and Velinda will be on the interview team.

(a) Will is going to set up phone interviews the first part of February, final selection will be recommended to the board. Blair suggested a video conference.

(b) Suggested to board to submit any caretaker questions to Will.

iii) Recommendations to the BOD: None

iv) Project list 2019 update:

(1) \$4,013.10

(a) AED purchased 2019, training was requested from Lee Lederer for March BOD

v) Project list 2020

(1) Reader board repairs (spring workday)

(2) Horseshoe pit repair (spring workday)

(3) Swim Dock board replacement (purchase more)

(4) Painting (Dean/Scott Graves (spring workday)

(5) Walk thru gate update and pin numbers (default code or water account number)

vi) Work Party/BBQ-May : TBD

vii) Park reserve balance: see Financial report

viii) Next meeting: TBD

(1) Discussions for next meeting will be dog access and park hours

c) Finance: (Chairman Brenda Bamford)

i) Financials (copies provided)

ii) Recommendations to the BOD:

(1) Transfer \$15, 977.58 each to Park Reserve and Savings leaving a prudent reserve in checking for 2020. BOD passed unanimously.

iii) Brenda Bamford resignation effective 1/19/2020: BOD accepted

iv) Treasurer position appointment: Jan Moon was unanimously voted to serve the remaining term of Brenda until annual meeting July 2020

v) Master Charge redemption points \$29 credited to account

vi) Next meeting: TBD

d) Marina: (Chairman Blair Harter)

i) 2019/2020 Projects update:

(1) Current reserve 11/16/2019 is \$92,852.02, 1/15/2020 is \$84,710.32

(2) Permits: submitted to Mason County Services submitted 1/08/20 for \$3,110.00. Permit cost will be shared by Marina and Park Reserve. Building permit to be submitted, Fish and Wild Life permit also submitted.

(3) RFP's sent with no dates identified to contractors. Two contractors responded at this time. Bellingham Marine and Marine Floats. Blair is expecting a few more bids.

ii) BOD verification vote for financing marina project (anonymous ballots)

(1) 8 votes for funding by Marina Fees, 1 vote for all members to pay and 1 vote all members to pay excluding waterfront members. Finance Committee will meet to

- determine loan funding and market value area marina fees.
 - iii) Recommendations to the BOD: None
 - iv) Fund raising events (Tina Simms):
 - (1) Tina has resigned from fund raising chairman, a new volunteer will be needed
 - (2) Polar Plunge Jan 1st breakfast-Cancelled
 - (a) Velinda mentioned that we are planning a community yard sale in May but this will not be a Marina fund raiser
 - (b) July 3rd BBQ
 - v) Communication: Velinda responded to email sent by Tim Vack to fellow marina users verifying board responsibility and history of marina fee increases. (copy of response available upon request)
 - vi) Next meeting: Following this BOD meeting
- e) Public Relations
- (1) Sheriff's meeting report (Maureen Allen): None provided
 - (2) New owners (Darlene Dennewith)
- f) Water: (Chairman Tom Moore/Co chairs Will James/Larry Pazaski)
- i) Committee report (copies provided)
 - (1) Recent tank overflow caused by human error, notified NWS and they responded immediately by switching wells from hand mode to automatic. Wells are operating properly. Thank you members who notified us of the issue.
 - ii) 2019 Project list update: No report
 - iii) Next meeting: TBD
- g. Web Page Group (Chairman Joe Quarto)
- (1) Report (copies provided)
 - (a) Continuing to update web page with BOD Minutes and Reports
 - (2) Next meeting: TBD
7. Other matters that may properly come before the Board (each member is limited to approximately 2 minutes) Members will notify BOD upon signing in that they wish to be heard.

Meeting adjourned by unanimous vote at 11:34 a.m.

The January 18, 2020 Meeting Minutes are respectfully submitted by PSA Secretary William James.