

# **Paradise Service Associates BOD Meeting Minutes**

**July 18, 2020**

Time: **10:00 A.M.** LOCATION: **The Hut**

OFFICERS PRESENT: President Velinda Brown, Vice President Tom Moore, Secretary William James, Treasurer Jan Moon

DIRECTORS PRESENT: Blair Harter, Larry Pazaski, Joe Quarto, Jan Moon, Arlen Schwandt

OFFICERS ABSENT: None

DIRECTORS ABSENT: None

President Brown announced that the meeting will be recorded and if any attendee does not want their statement to be recorded to please advise the board now. No objections to the recording was stated.

ITEM 1: CALL THE MEETING TO ORDER at 10:04am.

ITEM 2: PRESIDENT'S REPORT

- a. Annual Meeting will be held at The Hut on Saturday, August 15<sup>th</sup> at 2pm. Sign in will be 1 hour prior to the meeting. Notice will be sent out to all members by July 25<sup>th</sup>.
- b. Next newsletter will be sent after the Annual meeting.
- c. Polar Plunge cancelled for lack of interest.
- d. July 3rd BBQ was cancelled due to Covid-19.

ITEM 3: APPROVE JANUARY BOARD MINUTES

- a. January 18<sup>th</sup> BOD meeting minutes read. Motion made to accept as read with one change by Blair Harter, ( the request for RFP for the marina bid of January 15), seconded by William James, approved unanimously.

ITEM 4: OLD BUSINESS

- a. No old business

ITEM 5: NEW BUSINESS

- a. Nothing to report.

ITEM 6 COMMITTEE REPORTS:

- a. Bylaws (Chairman Velinda Brown):
  - i. Report: Last committee meeting was on 5/19/2018. Based on the last meeting held the following governing document discrepancies and recommendations are presented:
    1. 10 BOD members listed in Articles, 9 BOD members listed in Bylaws
    2. Authority of the BOD to determine and set the annual membership meeting.
    3. Single signature allowance for checks of less than \$999.00.
    4. Due date of HOA Dues
    5. Allow membership voting by mail.
  - ii. Motion to the BOD
    1. Motion to amend Articles (10 members) to coincide with Bylaws (9 members) regarding Board members made by Tom Moore, seconded by Jan Moon, Motion passed unanimously. Will be presented to general membership for ratification at next membership meeting.
    2. Motion made to amend the Bylaws to grant the authority to the Board of

## **Paradise Service Associates BOD Meeting Minutes**

**July 18, 2020**

Directors (BOD) to determine and set the date of the annual membership meeting by Blair Harter, Seconded by Larry Pazaski. Motion passed unanimously.

3. Motion made to amend the bylaws to eliminate the single signature allowance for checks on less than \$999.00 by Larry Pazaski, Seconded by Joe Quarto. Motion passed unanimously.
  4. Motion made to amend the rules to change the due date of the HOA Dues to January 31<sup>st</sup> by Larry Pazaski, Seconded by Joe Quarto. Motion passed unanimously.
  5. Motion made to amend the Bylaws to allow membership voting by mail by Tom Moore, Seconded by Blair Harter. Motion passes 4 Yea, 3 Ney, 1 Abstain.
- iii. Next meeting: TBD

b. Facilities (chairman Will James/Co chair Jan Moon)

- i. Facilities report
- ii. Caretaker Update
- iii. Recommendations to the BOD:
  1. Motion to change Normal PSA park hours to 8AM to 30 minutes after sunset and gates are secured 30 minutes after sunset by William James, Seconded by Joe Quarto. Motion passed unanimously.
- iv. Project list 2020
- v. 2021 Budget/Project update:
- vi. Work Party
- vii. Park reserve balance: \$47,806.82
- viii. Next meeting: TBD

c. Finance: (Chairman Jan Moon)

- i. Financials (copies provided)
- ii. Recommendations to the BOD:
  1. Approve 2021 Budget for presentation to the membership for vote.
    - a. Motion to select and present the budget to the membership with an increase in dues of \$10 by Tom Moore, Seconded by Arlen Schwandt. Motion passed 5 Yea, 3 Ney.
    - b. Motion to select and present the budget to the membership with an increase in dues of \$20 by Larry Pazaski, Seconded by Joe Quarto. Motion passed 5 Yea, 2 Ney.
- iii. Committee selected Marina Floats/Quigg Brothers for marina project by motion by Larry Pazaski, Seconded Velinda Brown.
- iv. Master Charge redemption points
- v. T-shirt/sweatshirt sales
- vi. Next meeting: TBD

d. Marina: (Chairman Blair Harter)

- i. Marina Reserve fund: \$95,411.12
- ii. 2020 Projects update:
- iii. 2021 Budget/Project update:
  1. Permits
  2. Other
- iv. iv. Recommendations to the BOD: Recommend selecting Marina Floats/Quigg
- v. Brothers for Marina project
- vi. v. Fund raising events:
  1. T shirts at Annual mtg

## **Paradise Service Associates BOD Meeting Minutes**

**July 18, 2020**

- 2. Labor Day BBQ: TBD
- vii. vi. Next meeting:

e. Public Relations

- i. Sheriff's meeting report (Maureen Allen)
- ii. New owners (Darlene Dennewith)

Water: (Chairman Tom Moore/Co chairs Will James/Larry Pazaski)

- i. Committee report
- ii. 2020 Project update:
- iii. 2021 Budget/Project update:
- iii. Next meeting: TBD

f. Web Page Group (Chairman Joe Quarto)

- i. Report-
  - 1. PSA email
- ii. Next meeting: TBD

ITEM 7: OTHER MATTERS THAT MAY COME BEFORE THE BOARD (each member limited to approximately 2 minutes). Members will notify BOD upon signing in that they wish to be heard.

Motion to adjourn made by Blair Harter, seconded by Larry Pazaski. Approved unanimously.  
Meeting adjourned at 12:05PM.

The July 18, 2020 BOD Meeting Minutes are respectfully submitted by PSA Secretary William James.