

# PSA Annual Facilities Committee Report

Saturday July 10, 2021

Park was opened April 1, 2021. Glenn Robare was hired, in March 2021, as our caretaker for 2021 season. Glenn has indicated he is willing to stay for the winter 2021-2022.

1. Current Park Reserve balance
  - a. \$65,303.00
  - b. Kayak spaces still available \$70 for the season
  - c. For Hut reservations and launch reservations, contact Glenn, caretaker
2. Work completed (see attached list)
3. Work planned: (See attached list)
4. Park security:
  - a. Walk through gate continues to provide access to the park by using your water account minus the first digit (when locked).
  - b. Cameras are monitored by Glenn and Dean for park activity.
  - c. The drive through gate is open from 8am to dusk each day.
  - d. Incident/accident form is being added to the website
  - e. Checking in with caretaker is getting better. Please inform your family and guests what the park rules are
5. Items purchased
  - a. AED Purchased and was installed at the Hut. Training was provided by volunteers Lee Forderer and Garry Davies
  - b. Pest control contract with Long's renewed
  - c. Internet service from Wave for walk through gate, cameras and members use (access is posted on the Hut bulletin board)
  - d. Staff t shirts
  - e. Launch stickers
6. Items planned for purchase:
  - a. Boat launch and retaining wall: Additional permit documents are being submitted to Mason County the week of July 19, 2021. Approval could take up to 6-8 months so launch may not be upgraded until spring of 2022.

Dean Graves

PSA Facilities Chair

**Work Completed 2021**  
**Glenn Robare**

1. Mowing, weed eating, and trimming of all park/marina area, as needed
2. PUD came and trim the tree limbs by the Hut.
3. gravel area is raked as needed
4. Raked the large Rocks that were around the Mower Shed and leveled the gravel near the Canoe racks.
5. Changed the Spark Plugs on the riding mower.
6. Delivered the Weedeater and the hedge trimmer to the Sthl dealer in Shelton to repair.
7. Cleaned and organized the Hut Store Room, Laundry Room and Garden Tractor Shed.
8. Signage on the outside of the fence has been washed
9. Sod (No Cost, left over from a job in Port Orchard) put around the washed out area's of the Tennis Court and to fill the huge hole in the middle of the main lawn
10. The dumpster for the Park delivered
11. Hauled away all of the limbs by the Hut and the limbs by the Madrona tree outside of the gate.

**More improvements completed**

1. The stairs to the smoking area were rebuilt.
2. Weed killer applied to rock wall, parking lot, Hut and
3. Pressured washed the walkway and pavers outside the bathrooms.
4. Pressured washed the Launch Ramp.
5. Pressured washed the Tractor shed, the laundry shed and the storeroom shed.
6. Filled in all sinkholes in the upper field with top soil.
7. Filled in the eroded dirt on the outside edge of the basketball court and re-seeded.
8. Raked numerous trailer loads of excessive use of pea gravel around the Hut and moved them to behind the tractor shed.
9. More dirt to the edge around the concrete slab of the hut to bring it up to a safe range.
10. The concrete vault that is around the water meter was sinking into the ground. It was raised and secured on the bottom with rock and now it is back up to ground level.
11. The left side entering the park has been edged.
12. Many boards have been replaced on the dock and many more will be needed. I have screwed 2x6x8 boards on top of the dock as a rail support tool, it covers 15 boards and tightens the dock to be safe.
13. The Jetty had several sinkholes on the Marina's edge and they have been reinforced.
14. Tractor needs new tires and so do both utility carts. The black cart does have one good tire, so only 3 will be needed.
15. The AED box has to be hung at the Hut

**TO DO LIST**

**(Some of these items are not emergent and can be done during the season)**

1. Bathroom floors need to be sealed.
2. Shingles need to be replaced on the Hut. I believe I found a bundle in the Tractor Shed.

3. Water System needs to be turned on and flushed.
4. Another Kayak Rack needs to be assembled, when needed.
5. A drain field needs to be installed in the ground on the Hut's storeroom side. The Molding around the storeroom will be removed and caulked with OSI Carpenters Caulking.
6. The T-111 on the front of the Huts storeroom is rotted on the bottom and needs to come off and new T-111 needs to be installed. (We have the T-111 and the nails to complete that job. The door and the jamb appear to be in good shape, so no replacement will be needed.
7. The Outside wall of the Hut facing the Bathrooms could use T-111 installed over the boards to prevent water damage inside the storeroom.
8. All Buildings need to be pressure washed along with the play gym.
9. Most of the top rails on the chain link fence and the basketball linked fence are showing signs of age and will soon need a coat of galvanized spray paint, unless you have something else in mind or in the works.
10. The Horseshoe pits will need a little more playground sand.
11. Beach side retaining wall, Walk way around hut and restrooms to improve access to beach for wheelchairs and strollers