

PSA BOD MEETING Minutes

Saturday July 17, 2021 @ 10AM at the Hut

Board/association members in attendance (as per sign-in sheet): President Velinda Brown, Treasurer Jan Moon, Director Maureen Allen, Director Susan Lord

Board/association members absent: Vice President Tom Moore, Secretary William James, Directors Larry Pazaski, Arlen Schwandt, Dean Graves

Association members present: Aaron Parrott

Caretaker Employee present: Glenn Robare

1. Call the BOD Meeting to order (Acknowledge the meeting will be recorded)

Called to order at 10:10 a.m.

2. Presidents Report:

- a. Next newsletter will be sent after July BOD Meeting

- b. President recommendation to the BOD:

- i. Purchase a printer as an office expense
 - ii. Reimburse Velinda for the Karaoke machine (use for meetings as speaker system \$100)
 - iii. New lifeguard signs for the swim area
 - iv. Other Note: No board quorum so no voting will occur.

3. Approve May 15, 2021 BOD minutes: Approval will be via email to board.

4. Old Business:

- a. Neighborhood Watch Program update: (Sue Lord) Radar trailer has been relocated to a more advantageous reduce speed location. Theresa Ancich and Sue Lord will meet with Sgt. Reed after July 29, 2021 for further instructions, currently have 6 members, but need more.

5. New Business:

- a. Review Annual Meeting ballot results

- i. Ballots cast: 48 ballots cast/ 55 members attended meeting.
 - ii. Directors: Reelected, Larry Pazaski, Jan Moon and Arlen Schwandt
 - iii. Officers Positions Reelected: President Velinda Brown, Vice President Tom Moore, Secretary William James, Treasurer Jan Moon
 - iv. Audit: Rejected

- v. 2022 Budget: Approved, Dues will increase to \$280.00 a year per lot. Invoices will be sent after Thanksgiving. Due January 31, 2022.
- vi. Bylaws/Article amendments: Approved

6. Committee Reports (due Wednesday prior to the board meeting):

a. Governing Documents: (Chairman Larry Pazaski):

- 1. Refer to Annual Meeting report
- 2. Prepare Articles and Bylaws for recording
- i. Next meeting: September (review Rules and Guidelines)

b. Facilities (Chairman Dean Graves)

- i. Refer to Annual Meeting Report
- ii. Recommendations to the BOD: Replace lifeguard signs (5)
- iii. 2021 Project update:
 - 1. Rock retaining wall: Rocks, cement and patio blocks have been donated, work in progress. Kitsap West Mobile Home Park donated blocks and rock. Velinda will send thank you note.
- iv. Park reserve balance: \$65,302.00
- v. Incidents to report: None
- vi. Next meeting: Dean will schedule date

c. Finance: (Chairman Jan Moon)

- i. Financials (refer to Annual Meeting)
- ii. Recommendations to the BOD: N/A
- iii. T shirt/sweatshirt sales: \$475.00 to date
- iv. Next meeting: TBD

d. Marina: (Chairman Velinda Brown)

- i. Marina Reserve Fund: \$120,758.00 to date.
 - 1. T shirt sales: \$475.00 to date
 - 2. July 3rd BBQ: \$493.00
- ii. 2021 Budget/Project update: (refer to Annual Meeting)
- iii. Recommendations to the BOD:
- iv. Next meeting: TBD
- v. Fund raising events:
 - a. Spaghetti Feed September 4th (Labor Day Weekend)

e. Public Relations

1. Sheriff's Meeting Report (Maureen Allen Refer to Annual Meeting)

2. New owners (Maureen Allen Refer to Annual Meeting)

f. Water: (Chairman Tom Moore/Co chairs Will James/Larry Pazaski)

i. Committee report (Refer to Annual Meeting)

ii. 2021 Project update: Note: Velinda has been tasked to explore current and future CD rates and report back to the Water Committee.

iii. Next meeting: TBD

g. Web Page (Chairman Sue Lord)

1. Report (refer to Annual Meeting)

a. PSA e mail N/A not discussed. However Sue will review and update irrelevant information on web page.

2. Next meeting: TBD

7. Other matters that may properly come before the Board (each member is limited to approximately 2 minutes). Members will notify BOD upon signing in that they wish to be heard.

Consider purchasing a karaoke machine. Check into live music at PSA events. Order more adult zip-up sweatshirts and hoodies. No need for more youth merchandise. An action item for Velinda. Caretaker discussion: Consider rentals of the PSA grills. Fees Hut Rental \$25.00, Grill Rental \$50.00, Cleaning Fee \$50.00 returnable if adequately cleaned. Requested No Swimming or Fishing In Lagoon be added to the Park Rules. Glenn also inquired about renting kayaks as a fund raiser. Velinda indicated that it would not be allowed by insurance company.

Maureen moved to adjourn the meeting Sue 2nd the motion. Motion unanimously approved.

Meeting adjourned at 11:07 a.m.

Next Meeting Scheduled for September 18, 2021.

Minutes respectfully submitted by Director Maureen Allen.