

PSA Governing Documents Committee Report

September 16, 2023

The Committee met on September 12th, 2023 at Tina Simms home. Members are Velinda Brown, Merrisue Steinman, Tina & Dan Simms, Forest Strickland and Sue Lord. We reviewed the recommendations from the board to add septic requirements to the short term rentals and decided to include them for the long term rentals also. We also reviewed the approved long and short term documents and revised as below:

- a. A discussion was had about adding penalties to long-term and short-term rental rules for non-compliance with, or violations of, the rules. A discussion was had to add the following statement to the rules and the short-term rental application: “If the short-term rental application is not received by the May 31st deadline, a \$250.00 penalty will be applied. If the penalty and the application fee is not paid within 30 days of the application deadline, the member will be sent to collections”.
- b. “A discussion was had to add the following statement to the long-term rental rules and application: “If the application is not received by the January 31st deadline, a \$250.00 penalty will be applied. If the penalty and the application fee is not paid within 30 days of the application deadline, the member will be sent to collections.”
- c. Discussion was had about the Board’s directive to add a copy of the septic system permit/allowance to long term rental applications, as well. A motion was made by Merrisue to “require long-term rental applications to include a copy of their septic system permit/allowance with their applications”.
- d. After all revisions are approved by the board, the Rules/Guidelines will be recorded at Mason County and the Long/Short term applications and information will be posted on our web page. A notice will also be sent to all PSA members as to this change.
- e. Our recommendations will be presented, as motions, to the board for approval at the Board meeting Sept 16, 2023.

Submitted by Tina Simms, Chairperson