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From: Dee Ann Kline

To: TJWARDJCK@aol.com ; 'Susan Koenig' ; 'Rick & Catherine Galvin' ;
president@paradiseshoreestates.org ; Larry Pazaski ; 'John & Tracey Wardean' ; 'Garry & Kris Davies' ;
Boyd Smith ; Lori Gross

Sent: Tuesday, December 16, 2008 5:54 AM

Subject: action items from meeting

All: These are the agreed upon action items from the meeting on Saturday. I am sorry I didn't get them to you on Sunday evening.

1. Lori, Bill Davies and Gary Steinman will contact the insurance company to:
 - Ask for documentation of a conversation they said they had with Rick Galvin
 - Ask for written documentation of the bonding requirements
 - Clarify the concern referred to in the email from D Hill (*one of 7 contractors, bidding on PSA Water Distribution Phase II project*)
 - Bring this information to the water committee meeting
2. Water committee will:
 - Clarify what is labor and what is material in each of the bid documents .
 - Clarify and check references
3. Bill Davies will provide Dee Ann a copy of the inventory of supplies and materials at the well site. Dee Ann will distribute to rest of the board.
4. Steinmans will send the water committee a written letter of complaint about Wiseman (*Wiseman Utilities, owned by Kevin Wiseman, one of 7 contractors, bidding on PSA Water Distribution Phase II project*)
5. Water committee will make a recommendation re: awarding contract
6. Board will meet again and make a decision re: awarding contract

I have also included the minutes from the November 8 regular board meeting

Dee Ann (Dee Ann Kline, PSA BOD Secretary, on December 16, 2008)